

Data Protection Notice regarding the Use of Jotform and Salesforce

We use the online services **Jotform** and **Salesforce** to efficiently manage registrations, feedback forms, inquiries, and participant datasets for our project.

- **Provider Information (Jotform):** The provider is Jotform Ltd., 4th Floor, 115 George Street, Edinburgh, EH2 4JN, UK (or Jotform Inc., 4 Embarcadero Center, Suite 780, San Francisco, CA 94111, USA, for users outside the EU/UK). We have entered into a legally binding Data Processing Addendum (DPA) with Jotform pursuant to Art. 28 GDPR.
- **Data Storage Location (EU-Hosting):** We have explicitly configured our Jotform account settings to ensure that all data collected through our forms is stored and hosted exclusively on secure servers located within the European Union (EU). Jotform utilizes reliable European cloud infrastructure from subprocessors, including Amazon Web Services (AWS) and Google Cloud, for this purpose.
- **Data Transfer to Salesforce:** To process, organize, and evaluate participant records, the data entered into our forms is automatically transferred via an API integration to our database management system, Salesforce (provided by Salesforce.com Inc., USA / Salesforce Systems Germany GmbH). Data within Salesforce is managed securely in compliance with strict corporate data protection standards and standard contractual clauses to ensure a high level of European data protection.
- **International Data Transfers and Fallback Mechanisms:** In principle, data is not transferred to third countries outside the EU/EEA. However, in rare and legally binding exceptional cases (such as official judicial or law enforcement requests in the United States), data could theoretically be accessed from the US. To safeguard these exceptional transfers, Jotform Inc. and Salesforce are self-certified under the EU-U.S. Data Privacy Framework (DPF), and the European Commission's Standard Contractual Clauses (SCCs) are integrated into our agreements as an additional safety mechanism.
- **Automated Email Notifications:** When you submit a form, Jotform automatically sends a confirmation or notification email (Autoresponder) to the email address you provided. This processing serves the purpose of validating your successful registration.
- **Legal Basis and Sensitive Data:** The processing of standard data (e.g., name, email) is based on Art. 6 (1) (b) GDPR (performance of a contract or pre-contractual measures) or on our legitimate interest in providing a functional, stable, and secure form and database system (Art. 6 (1) (f) GDPR). If special categories of personal data pursuant to Art. 9 (1) GDPR (e.g., health data, ethnic origin, or citizenship/immigration status) are collected through the form, the processing and storage is based entirely on your explicit consent pursuant to Art. 9 (2) (a) GDPR, which you grant by ticking the corresponding checkbox before submitting the form. You have the right to withdraw this consent at any time with future effect.
- **Data Retention under AMIF Guidelines:** The data collected via our forms will not be deleted immediately after your inquiry is processed. Because this project is funded by the Asylum, Migration and Integration Fund (AMIF), we are legally obligated to retain all participant records, forms, and reporting data for the official evaluation, auditing, and retention periods required by the European Union and funding authorities. Your data will be safely stored until these statutory AMIF retention and archiving periods have officially expired, after which it will be permanently deleted. Mandatory national statutory retention periods remain unaffected.



- **Withdrawal and Objections:** You can object to the use of your standard data or withdraw your consent for sensitive data at any time with future effect by sending an e-mail to info@make-it-in-munich.com.